

# VACANCY ANNOUNCEMENT

<b>POSITION:</b>	<b>CURRICULUM SPECIALIST EARLY CHILDHOOD, PRE-PRIMARY &amp; PRIMARY</b>
<b>DATE OF ADVERTISEMENT:</b>	19/04/2021
<b>RESPONSIBLE TO:</b>	Head of Department
<b>RESPONSIBLE FOR:</b>	Assistant Curriculum Specialist.
<b>PURPOSE OF THE JOB:</b>	To initiate, prepare, and evaluate curriculum related materials in the subject of specialty under the guidance and supervision of the Head of Department.
<b>DUTIES AND RESPONSIBILITIES:</b>	He/she shall: (i) Initiate and organise curriculum related workshops. (ii) Service the subject panels by furnishing the necessary information, data and acting as secretary to the panel. (iii) Develop and prepare subject curriculum. (iv) Write, coordinate and edit curriculum materials developed by panels before submission for Quality Assurance and thereafter act on comments made therefrom. (v) Evaluate existing curriculum and curriculum related materials submitted by authors to the Centre. (vi) Ensure completeness of curriculum documents before submission to the senior specialist. (vii) Perform any other duties as may be assigned by the supervisor.
<b>PERSON SPECIFICATIONS:</b>	
<b>QUALIFICATIONS:</b>	He/she should: (i) Masters degree in Education or the relevant subject (ii) An Honour's degree in the relevant subject with a teaching qualification. (iii) Qualification in Curriculum design and development is an added advantage

<b>AGE LIMIT:</b>	25-50 years.
<b>EXPERIENCE:</b>	At least three (3) years teaching experience of the subject of specialty or as a Curriculum developer.  <b><u>Other attributes</u></b> <ul style="list-style-type: none"> <li>• Integrity.</li> <li>• Computer skills.</li> <li>• Good writing and presentation skills.</li> <li>• Good communication and interpersonal skills.</li> <li>• Ability to meet deadlines under minimum supervision.</li> </ul>
<b>SALARY SCALE:</b>	CD 5
<b>DURATION:</b>	PERMANENT.

➤ *deadline for receipt of application...30/4/ 2021*

➤ **Applications should be addressed to:**  
The Director/Secretary, NCDC Governing Council,  
P.O. Box 7002,  
Kampala.

<b>POSITION:</b>	<b>CURRICULUM SPECIALIST, RELIGIOUS EDUCATION PRE-PRIMARY &amp; PRIMARY</b>
<b>DATE OF ADVERTISEMENT:</b>	19/04/2021
<b>RESPONSIBLE TO:</b>	Head of Department
<b>RESPONSIBLE FOR:</b>	Assistant Curriculum Specialist.
<b>PURPOSE OF THE JOB:</b>	To initiate, prepare, and evaluate curriculum related materials in the subject of specialty under the guidance and supervision of the Head of Department.
<b>DUTIES AND RESPONSIBILITIES:</b>	<p>He/she shall:</p> <ul style="list-style-type: none"> <li>(i) Initiate and organise curriculum related workshops.</li> <li>(ii) Service the subject panels by furnishing the necessary information, data and acting as secretary to the panel.</li> <li>(iii) Develop and prepare subject curriculum.</li> <li>(iv) Write, coordinate and edit curriculum materials developed by panels before submission for Quality Assurance and thereafter act on comments made therefrom.</li> <li>(v) Evaluate existing curriculum and curriculum related materials submitted by authors to the Centre.</li> <li>(vi) Ensure completeness of curriculum documents before submission to the senior specialist.</li> <li>(vii) Perform any other duties as may be assigned by the supervisor.</li> </ul>
<b>PERSON SPECIFICATIONS:</b>	
<b>QUALIFICATIONS:</b>	<p>He/she should:</p> <ul style="list-style-type: none"> <li>(i) Masters degree in Education or the relevant subject.</li> <li>(ii) An Honour's degree in the relevant subject with a teaching qualification.</li> <li>(iii) Qualification in Curriculum design and development is an added advantage.</li> </ul>
<b>AGE LIMIT:</b>	25-50 years.
<b>EXPERIENCE:</b>	At least three (3) years teaching experience of the subject of specialty or as a Curriculum developer.

	<p><b><u>Other attributes</u></b></p> <ul style="list-style-type: none"> <li>• Integrity.</li> <li>• Computer skills.</li> <li>• Good writing and presentation skills.</li> <li>• Good communication and interpersonal skills.</li> <li>• Ability to meet deadlines under minimum supervision.</li> </ul>
<b>SALARY SCALE:</b>	CD 5
<b>DURATION:</b>	PERMANENT.

➤ *deadline for receipt of applications is 30/04/ 2021*

➤ **Applications should be addressed to:**  
The Director/Secretary, NCDC Governing Council,  
P.O. Box 7002,  
Kampala.