



PREQUALIFICATION NOTICE

Invitation to Pre-Qualify service providers for works, services and supplies for financial years **2023/24, 2024/25 and 2025/26**

Procurement Reference number: NCDC – Preq/22-23/00001

1. National Curriculum Development Centre (NCDC) intends to prequalify service providers for the various works, services and supplies for the Financial Years 2023/24, 2024/25 and 2025/26.
2. NCDC now invites suitably qualified bidders to submit sealed Short Listing (pre-qualification) submissions for **various works, services or supplies**.
3. Short Listing submissions will be evaluated in accordance with the Public Procurement and Disposal of Public Assets Act, 2003 of the Government of Uganda. Short Listing is open to all eligible bidders.
4. Interested eligible bidders may obtain further information from and inspect the Short Listing (pre-qualification) documents at the address given below in 6(a) from **8:30am – 4:30pm**.
5. The Short Listing (pre-qualification) documents in **English** may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non-refundable fee of **UGX 50,000**. The method of payment will be as per Payment Reference Number for Other NTR, obtained from the Uganda Revenue Authority (URA) portal. NCDC TIN is 1000095082. No liability will be accepted for loss or late delivery.
6. Short Listing (Pre-qualification) submissions must be delivered to the address below at or before **10:30am (local time) of 15th September, 2023**. Late submissions shall be rejected.

(a) Address documents may be inspected and issued at; **as indicated in 6(b)**

(b) Address documents will be delivered to:

**The Head, Procurement and Disposal Unit
Ground Floor, Block A, Room 29
National Curriculum Development
P.O Box 7002, Kampala - Uganda**

7. The planned schedule (subject to changes) is as follows

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| Subject of Procurement: | Prequalification of service providers for the various works, services and supplies for the Financial Years 2022/23, 2023/24 and 2024/25 | |
| Procurement Reference Number: | NCDC – Preq/22-23/00001 | |
| Date of Issue: | Thursday 17 th August, 2023 | |
| Bid closure | Friday 15th September, 2023. | Time: 10:30am |
| Bid opening | Friday 15th September, 2023. | Time: 10:35am |
| Evaluation | Within Twenty working days from date of bid opening | |
| Award | Within ten working days from date of completion of evaluation | |
| Display of shortlist/ pre-qualification list | Within two working days from date of approval of evaluation report (shortlist/prequalification list) | |